



**Mendiburu Magic
FOUNDATION**

www.mendiburumagic.org

Mendiburu Magic Mini-Grant: REQUEST FOR PROPOSAL

INDIVIDUAL FUNDING REQUESTS AND MINI-GRANTS:

Persons and organizations specializing in serving the educational, health/social needs of our mentioned beneficiaries are eligible for funding. Please include:

- Itemized program budget
- 501(c)(3) verification for your organization
- Name of the organization, address, telephone, e-mail address, facsimile, listing of directors, contact person for this program
- Cover letter (your first impression to sell us on the program) that will include a brief explanation of specific funding needs, a history of services provided by the organization, indication of timelines for implementation, community partners, person(s) in charge of the activity, etc...(not to exceed 500 words)
- Results from your program effectiveness and/or service statements (if hard data is not available)
- At least two letters of support for your program from people not employed by the non-profit

PLEASE NOTE: Applications must be post marked no later than August 1 each year, and mailed to this address, or they will not be processed.

Mendiburu Magic Foundation
Attention: Mini-Grant Selection Committee
PO Box 6307
Bakersfield, CA 93386

[Only applicants that are chosen will be notified, because of volunteer staffing for the foundation and lack of man-power]

Requests will receive a preliminary staff/rep review to determine if the request falls within our guidelines and/or scope of funding. The Mendiburu Magic Mini-Grant Selection Committee (comprised of community volunteers from varied sectors of the community) will review eligible applications. Within 90 business days from the deadline for submission, organizations will be notified **ONLY IF THEY ARE GRANTED FUNDS**. The foundation will post funded organizations on our web site ASAP; after the notification and selection process has ended.

ELIGIBLE REQUESTS

Funding will be considered for the following items only:

- Youth Development Programs or Community Asset Building (emphasis on character building & social enrichment)
- Those affected by catastrophic and/or life threatening illness (ages 0-17 and/or families) living within Kern County
- Cancer Research

INELIGIBLE REQUESTS

Tickets, advertising or sponsorship for other fundraising events are not eligible to receive funds. The MMF Governing Board of Directors and Mini-Grant Selection Committee reserves all rights regarding funding allocation.

MINI-GRANT FUNDING GUIDELINES

Mendiburu Magic Foundation funds are generated through annual special events, corporate and individual contributions and are allocated regionally, at the discretion of the Board of Directors. Annual contributions reflect the success of our fund raising efforts for that fiscal year. Mini-Grant submissions are due by August 1 each year and are eligible for up to \$3,000.00 per grant.

CONTACT PERSON

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